

Tri-Rivers Adult Education  
ACTION PLAN

In an effort to secure the health and safety of our students and staff, while at the same time following the mission of Tri-Rivers, the Administration will implement the following action plan.

**General Plan**

**March 16-20:**

- Campus will remain open (with restrictions) in Preparation for online and remote instructions.
- Testing for WorkKeys will be administered as scheduled; Thursday 3/19 5pm for < 10 students exercising social distancing.
- All pre-requisite classes for PN, LPN to RN and Paramedicine are postponed until further notice.

**March 23-29:**

- Spring Break as scheduled. The entire campus and Offices will be closed.

**March 30 - April 10:**

- All classes will be held via remote instructions.
- Clinical rotation & preceptorship for RN and Paramedicine will continue if clinical partners continues allow it.
- Testing for WorkKeys will be administered as scheduled. Monday 3/30 5pm for < 10 students exercising social distancing

**April 13:**

If permitted as directed by Ohio Law and regulating agencies –

- Face to face classes, skills lab and practicum will resume.
- All clinical rotation and preceptorships will continue if clinical partners continue to allow it.
- All other regular scheduled classes including pre-requisites will resume as originally planned.

**Detailed Plan by Program**

**PN Day**

- March 16-20
  - Complete Quarter III courses by 3/17/20.
  - Student Orientation to online and remote instruction.
  - Clinical rotation for make-up (for < 6 students) will be replaced by skills lab instructions on March 19 from 8am to 6pm.
- March 23-29: Spring Break as scheduled.
- March 30- April 10
  - All Quarter IV classes will be held via remote instructions and/or online using CANVAS.
  - Remote instructions will be in line with your current class schedule (please refer to the Quarter IV Calendar).
  - All skills lab and clinical rotations will be postponed and rescheduled
- April 13: Face to face classes, skills lab and practicum will resume

**PN Evening Year 2**

- March 16-20:
  - Continue face to face instructions as scheduled. Orientation to online and remote instructions.
- March 23-29: Spring Break as scheduled.
- March 30-April 10
  - Continuation of Quarter IV – all classes will be held via remote instructions and/or online using CANVAS.
  - Remote instructions will be in line with your current schedule (Mon, Tues, & Wed 4pm to 8pm).
  - All skills lab and clinical rotations will be postponed and will be rescheduled in a later date.
- April 13: Face to face classes, skills lab and practicum will resume

## **PN Evening Year 1**

- March 16-21
  - Continue with face to face instructions as scheduled.
- March 23-29: Spring Break as scheduled.
- March 30-April 10
  - Continuation of Quarter II – all classes will be held via remote instructions and/or online using CANVAS.
  - Remote instructions will be in line with your current schedule (Tuesday, Wednesday, Thursday 4pm to 8pm).
  - All skills lab and clinical rotations will be postponed and rescheduled.
- April 13: Face to face classes, skills lab and practicum will resume

## **LPN to RN 45 Week**

- 3/16/20: Clinical rotation will continue
- 3/18/20: Unit Exam; online
- 3/19/20: Remote Instructions – Final Exam Review.
- March 23-29: Spring Break as scheduled.
- March 30 – April 10
  - March 30 - Clinical Make-up day as scheduled
  - April 1: Final Exam (in class) Class will be divided into 2 groups administered in 2 sessions (morning and afternoon) then skills practicum check off.
- April 2-April 10:
  - Quarter IV starts – all classes will be held via remote instructions and or online using CANVAS.
  - Remote instructions will be in line with your current schedule (Wed & Thurs 8-4pm).
  - Quarter IV Calendar will be provided.
  - All skills lab will be postponed and will be rescheduled.
  - Preceptorship will continue as allowed by the clinical partners
- April 13: Face to face classes, skills lab and practicum will

## **LPN to RN 90Week Year 2**

- 3/16/20 – Face to face class. Orientation to online learning and Remote instructions. Skills Lab will be rescheduled; Preceptorship will continue as allowed by the clinical partners.
- March 23-29: Spring Break as scheduled. Preceptorship can be scheduled during this time.
- March 30-April 10
  - Continuation of Quarter IV – all classes will be held via remote instructions and/or online using CANVAS. Remote instructions will be in line with your current schedule (Monday 8-4p).
  - All skills lab will be postponed and will be rescheduled
  - Preceptorship will continue as allowed by the clinical partners
- April 13: Face to face classes, skills lab and practicum will resume

## **LPN to RN 90Week Year 1**

- 3/17/20 – Face to face instructions as scheduled. Orientation to online learning and remote instructions.
- 3/21/20 – Continue clinical rotation at MHU
- March 23-29: Spring Break as scheduled
- March 30-April 10
  - Continuation of Quarter IV – all classes will be held via remote instructions and/or online using CANVAS.
  - Remote instructions will be in line with your current schedule (Tuesdays 8-4p).
  - Clinical will continue as scheduled.
  - All skills lab will be postponed and will be rescheduled.
- April 13: Face to face classes, skills lab and practicum will resume

## **Patient Care Technician (PCT) Program**

- March 16-21
  - Face to face instructions as scheduled. Orientation to online learning and remote instructions
  - Continue with clinical rotation if allowed by clinical partners.
- March 23-29: Spring Break as scheduled
- March 30-April 10
  - Continuation of Quarter III – all classes will be held via remote instructions and/or online using CANVAS.
  - Remote instructions will be in line with your current schedule.
  - Clinical will continue as scheduled.
  - All skills lab will be postponed and will be rescheduled.
- April 13: Face to face classes, skills lab and practicum will resume

## **Paramedic Program**

- March 16-21
  - 3/18/20 – Face to face instructions as scheduled. Orientation to online learning and remote instructions.
  - 3/21/20 – Skills lab instructions
- March 23-29: Spring Break as scheduled
- March 30-April 10
  - Continuation of Quarter III – all classes will be held via remote instructions and/or online using CANVAS. Remote instructions will be in line with your current schedule (Unit Days).
  - Clinical will continue as scheduled as allowed by clinical partners.
  - Skills lab will be scheduled in multiple sessions – students will require to sign up.
- April 13: Face to face classes, skills lab and practicum, and clinical and will resume.

## **EMT Program**

- March 16-21
  - 3/17/20 – Face to face instructions as scheduled. Orientation to online learning and remote instructions.
  - 3/19/20 – Continue with face to face instructions as scheduled.
  - 3/21/20 – Skills lab instructions – Divide in small group for compliance with social distancing
- March 23-29: Spring Break as scheduled
- March 30-April 10
  - Continuation of all classes - will be held via remote instructions and/or online using CANVAS. Remote instructions will be in line with your current schedule.
  - Clinical will continue as scheduled as allowed by clinical partners.
- April 13: Face to face classes, skills lab and practicum, and clinical and will resume.

## **EMR Program**

- March 16-21
  - Continuation of all classes - will be held via remote instructions and/or online using CANVAS. Remote instructions will be in line with your current schedule.
- March 23-29: Spring Break as scheduled
- March 30-April 10
  - Continuation of all classes - will be held via remote instructions and/or online using CANVAS. Remote instructions will be in line with your current schedule.
- April 13: Face to face classes, skills lab and practicum, and clinical and will resume.

**It's going to be hard, but hard does not mean impossible**

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**It always seems impossible until it's done**

**Nelson Mandela**